



REQUEST FOR REPLATTING OF NONRESIDENTIAL LOTS

BUREAU OF PLANNING

CITY OF ATLANTA, GEORGIA

NONRESIDENTIAL REPLATS

ADDRESS(ES) OF PROPERTY

(Indicate addresses or parcel ID numbers of all properties proposed for replatting)

Replat applications are processed on an "as requested" basis and may take up to 15 (fifteen) business days for approval.

NAME OF APPLICANT _____

PHONE NUMBER: _____

NAME OF COMPANY _____

CELL NUMBER: _____

E-MAIL ADDRESS _____

FAX NUMBER: _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

IF MORE THAN ONE OWNER, LIST ADDITIONAL OWNERS ON A SEPARATE SHEET

NAME OF OWNER _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

I HEREBY REQUEST approval of the replatting of the subject property according to the plans, which are submitted as a part of this application. I HEREBY AUTHORIZE the staff of the City of Atlanta to inspect the premises of the above described property. I HEREBY SWEAR AND AFFIRM that all statements contained herein and attached hereto are true and correct to the best of my knowledge and belief.

Owner or Agent for Owner (Applicant) _____

INSTRUCTIONS:

(Note – Any form that is not completely filled may be delayed, result in a denial or returned to the applicant)

Submittals:

- Nonresidential Replatting Application Form
- Project Description Summary Form
 - Provide information concerning the reasons for this replatting in the space available.
- Authorization of Property Ownership Form
 - If more than one owner, a separate form must be signed, dated & notarized by all owners involved.
- Three (3) copies of a clear and legible survey or plat at a size no larger than 17 X 22.
 - The survey or plat should show the proposed replatting with required setbacks and dimensioned lot lines (bearings and lengths) and size of the resultant lot(s) by acreage and square footage.
 - If property lines are being adjusted and more than one lot is being affected, all lots involved need to be portrayed on the survey. The resultant property lines should be solid lines. The previous property line(s) needs to be shown as dashed or dotted lines and labeled "Original Property Line".
 - The survey should reflect all existing conditions on the site, i.e., structures, driveways, retaining walls, fences, etc. Surveys with structures should include the size and use within the footprint(s) shown.
 - Survey should reflect the name, size & extents of all bordering right of ways.
 - Square footage of existing buildings and the use within those structures must appear on the survey as well as all calculations needed to satisfy the development controls for the uses within the structures.
 - Provide the distance from the nearest intersection on the same side of the road.
 - Surveyor must sign through seal.
 - Survey must meet the measurements of the referenced scale – must be scalable.
 - Boundary lines should be obtained from actual field-run survey records.
- A check made out to "Fulton County" for \$9.00 per different 3-copy submission. Applicants for replats in Dekalb County are required to record the approved replat in Dekalb County and return a copy to the Bureau of Planning for distribution and completion.



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PROJECT SUMMARY FORM

ADDRESS OF PROPERTY _____ <i>(Indicate addresses of all properties proposed for replatting)</i>			NONRESIDENTIAL REPLATS
The subject property fronts _____ feet on the _____ side of _____ beginning _____ feet from the _____ corner of _____			
Depth _____		Area _____	
Land Lot _____	District _____	Zoning _____	
Council District _____ Neighborhood Planning Unit (s) _____			
INDICATE THE PURPOSE OF THE REQUESTED REPLAT (BE SPECIFIC)			
Is this replat a requirement for obtaining a building permit? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Attach any comments received from the referring Bureau.)</i>			
Name of Referring Staff Member in the Bureau of Buildings _____			
Is this replat request a result of an approved rezoning? <input type="checkbox"/> Yes <input type="checkbox"/> No Case Number _____			
Is this replat request needed to proceed with or a result of an Urban Enterprise Zone Application? <input type="checkbox"/> Yes <input type="checkbox"/> No			
I HEREBY ACKNOWLEDGE that if the subject parcel is zoned for single family residential use and consolidated for the purpose of creating a single larger parcel, any subsequent resubdivision of the property is subject to the requirements of the current zoning district and Part 15 –City of Atlanta Subdivision Ordinance.			
NAME _____		DATE _____	
INDICATE ADDITIONAL INFORMATION THAT WILL ASSIST WITH THE REVIEW OF THIS APPLICATION.			



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**AFFIDAVIT
AUTHORIZATION BY PROPERTY OWNER
APPLICATION FOR LAND SUBDIVISION
CITY OF ATLANTA, GEORGIA**

I swear that I am the owner of _____
(Indicate addresses or parcel ID numbers of all properties proposed for replatting)

_____ which is the subject of the attached
application for land subdivision, and is shown in the records of _____ County, Georgia.

I authorize the person named below to act as my agent in the pursuit of this application for the subdivision of the
subject property.

NAME OF APPLICANT _____

ADDRESS OF APPLICANT _____

APPLICANT'S TELEPHONE NUMBER _____

NAME OF OWNER _____

SIGNATURE OF OWNER _____

NOTARIAL STATEMENT FOR PROPERTY OWNER

Sworn to and subscribed before me this _____ day of

_____, 200_____

Notary Public